



**MINUTES**

**Business Services Committee**

John Benbow, Jr., Chairman  
Katherine Bielski-Medina, Member  
Troy Bier, Member  
John A Krings, President

**March 1, 2021**

LOCATION: Board of Education Conference Room C

TIME: Immediately following the Educational Services Committee Meeting, but no earlier than 6:15 p.m.

COMMITTEE MEMBERS PRESENT: John Benbow, Jr., Troy Bier, and Katherine Bielski-Medina

ADMINISTRATORS PRESENT: Craig Broeren, Edwin Allison, Phillip Bickelhaupt, Elizabeth Messerli, Aaron Nelson, Roxanne Filtz, Jamie Oliver & William Oswald

- I. The meeting was called to order at 7:25 p.m. by Chair John Benbow, Jr.
- II. Public Comment
- III. Actionable Items

A. Wisconsin School Nutrition Purchasing Cooperative 66.0301 Agreement – Approval

**BS-1 A motion was made by Katherine Bielski-Medina, and seconded by Troy Bier, that the proposed Wisconsin School Nutrition Purchasing Cooperative 66.0301 Agreement in the amount of \$300 for the 2021-22 school year be recommended for approval to the Board of Education. The motion was carried.**

B. Floor Finish Supply Bid – Approval

**BS-2 A motion was made by Troy Bier, and seconded by Katherine Bielski-Medina, that the purchase of floor finish supplies from Nassco in the amount of \$11,076.72, and Hillyard in the amount of \$8,191.91, be recommended for approval to the Board of Education. The motion was carried.**

C. CESA 5 Contract – Approval

**BS-3 A motion was made by Troy Bier, and seconded by Katherine Bielski-Medina that the proposed CESA 5 agreement in the amount of \$324,550.80 for the 2021-22 school year be recommended for approval to the Board of Education. The motion was carried.**

D. Chrome Book Protective Cases – Approval

**BS-4 A motion was made by Katherine Bielski-Medina, and seconded by Troy Bier, that the purchase of 600 Chromebook cases from Bump Armor at a cost of \$15,380.81 to be funded from the 2021-22 technology budget. The motion was carried.**

E. WiLS Renewals – Approval

**BS-5** A motion was made by Troy Bier, and seconded by Katherine Bielski-Medina, that the purchase of several online databases from WiLS in the amount of \$17,587.07 to be funded from the 2020-21 common school fund budget. The motion was carried.

F. Cafeteria Tables – Approval

**BS-6** A motion was made by Katherine Bielski-Medina, and seconded by Troy Bier, that the purchase of cafeteria tables for the Wisconsin Rapids Area Middle School from Marshfield Book & Stationery at a cost of \$72,088.75 paid for using Elementary and Secondary School Emergency Relief (ESSR) Grant Program II funds. The motion was carried.

IV. Updates and Reports

Purchases – Review

A. The following invoices were reviewed:

BG Innovations LLC – Document Cameras for Teachers.  
City of WI Rapids – Police Liaison 4<sup>th</sup> quarter 2020.

B. Copy Paper - District Purchase

The committee was updated on copy paper bids received February 8, 2021 via fax or e-mail from five vendors. The lowest bid received was from Contract Paper Group, Inc. for \$19,462.80.

V. Consent Agenda Items

The Committee members agreed upon the following consent agenda items:

- BS-1 Wisconsin School Nutrition Purchasing Cooperative 66.0301 Agreement – Approval
- BS-2 Floor Finish Supply Bid – Approval
- BS-3 CESA 5 Contract – Approval
- BS-4 Chrome Book Protective Cases – Approval
- BS-5 WiLS Renewal – Approval
- BS-6 Cafeteria Table for WRAMS – Approval

VI. Future Agenda Items

2021-22 Building Trades House Selection Committee Meeting – April 5, 2021 at 3:00 pm,  
Conference Room C.

The meeting adjourned at 7:50 p.m.